

Activity Idea

Try this activity to get ideas when creating goals for your club.

- Start with a group brainstorm using a flipchart, whiteboard, or online sticky note board.
- Invite members to rank ideas by starring the ideas they want to prioritize.
- Discuss the starred ideas and come to agreement on goals.
- Sharpen them into SMART goals by making sure you can answer the following questions for each goal.

KEY QUESTIONS	ANSWERS
What goal do we want to accomplish?	
How will we know we have met this goal?	
What action steps are needed?	
Who will be responsible? Who else will collaborate or support?	
When will we get this done?	

- Write this down (on paper, using a shared online document, or using tools such as Padlet, Miro, Jamboard, etc.) and keep these easily available and use them to guide your club. Check in on goals often as a group to celebrate successes and address any challenges.
- Here is an Action Planning Template you can use or adapt if you choose.